

17<sup>th</sup> April, 2006

**TO ALL BUREAU AUDITORS**  
(Surprise & Surprise-Recheck Auditors)

**NOTIFICATION NO. 761**

**REVISION IN FEES PAYABLE TO BUREAU AUDITORS  
FOR BUREAU'S SURPRISE CHECKS AND/OR  
SURPRISE-RECHECK AUDITS**

Bureau's Council of Management at its recent Meeting decided to revise the fees payable for Bureau's audits with effect from 1<sup>st</sup> April, 2006 :

Council adopted the following fee structure for both Surprise Recheck Audits and Surprise Checks as may be assigned by the Bureau to its Auditors after 1<sup>st</sup> April 2006.

**Fees payable for Surprise Check as well as Surprise Recheck Audits**

<b>Circulation Slabs (Average Copies)</b>		<b>Audit Fees</b>
		<b>Rs.</b>
Upto	25,000	6,500
25,001	75,000	7,500
75,001	1,50,000	8,600
1,50,001	2,50,000	9,700
2,50,001	3,50,000	10,800
3,50,001	4,50,000	12,100
4,50,001	5,50,000	13,500
5,50,001	10,00,000	15,000
10,00,001	above	18,000

Bureau Auditors travelling, halting and other out of pocket expenses as actually incurred and supported by original bills and vouchers will be reimbursed at actuals.

With respect to Bureau's assignments of Surprise Check and / or Surprise Recheck Audit, Auditors are requested to send to the Bureau all appropriate supportings for expenses actually incurred on hotel stay, traveling expenses including Air ticket jacket, photo copy of the railway tickets (may be taken before departure), agents bill through whom tickets have been booked etc. (as the case may be). In case traveling has been undertaken by road, relevant bill for car hire charges may kindly be enclosed. In order to curtail out of pocket expenses incurred on Bureau audits, it is requested that wherever possible austerity measures may kindly be taken so as to reduce the overall out of pocket expenses for each audit assignment.

We thank you for your continued co-operation.

Sd/-

Secretary General